

 Council on Licensure, Enforcement and Regulation

**Getting the Most Out of CLEAR**

  
2010 Annual Educational Conference - September 23-25

Moderator: Deanna Williams, Ontario College of Pharmacists

*Promoting Regulatory Excellence*

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CLEAR 2010 Annual Conference  September 23-25 Nashville, Tennessee

**FOUNDED 1980**

In 1980, a group of professional and occupational regulators and private sector representatives met in New Orleans to discuss their need to share information

Online: [www.clearhq.org](http://www.clearhq.org)

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**GOAL of New ORGANIZATION**

To better achieve a shared mission of public protection

The result was The Council on Licensure, Enforcement and Regulation (CLEAR)!

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### A RESOURCE for ALL

The new organization must be representative:

- all governmental sectors
- the private sector
- others with an interest in the field

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### CONSTITUENCY

With a broadly-based constituency, the organization would be:

- ***a resource to everyone*** involved in the licensure, certification or registration
- ***all regulated occupations and professions***, both non-health and health.

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### HOLISTIC APPROACH

This inclusive approach continues

Allows CLEAR to respond to a necessarily diverse constituency which collectively oversees the regulation of over 12.5 million professionals.

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<h2>REGULAR MEMBERSHIP</h2> <p><u>Regular CLEAR membership:</u></p> <p>Open to governmental agencies and legislated (publicly mandated) regulatory organizations, associations of these agencies or organizations, and individuals.</p> <p>Online: <a href="http://www.clearhq.org">www.clearhq.org</a></p>		

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<h2>ASSOCIATE MEMBERSHIP</h2> <p><u>Associate CLEAR membership:</u></p> <p>Open to organizations not eligible for regular membership:</p> <ul style="list-style-type: none"><li>-interest in professional and occupational regulation,</li><li>-individuals employed by such organizations</li><li>-private individuals.</li></ul> <p>Online: <a href="http://www.clearhq.org">www.clearhq.org</a></p>		

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<h2>MEMBERSHIP COMMUNITY</h2> <p>Within a few years of its founding, CLEAR's organizational culture was enriched as first Canadian members, then Western European and others decided to participate.</p> <p>Online: <a href="http://www.clearhq.org">www.clearhq.org</a></p>		

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### INTERNATIONAL OFFICE

CLEAR's Office of International Affairs based in Bristol, England:

- provides assistance to all non-North American constituencies.

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### MEETING its MISSION

CLEAR meets its mission through

- conferences and training
- publications
- answering inquiries
- consulting
- providing opportunities for peer-to-peer networking

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### An EDUCATOR, Not a REGULATOR

CLEAR's educator role:

- proactively identifying critical issues
- providing a dynamic, interactive forum
- collecting and disseminating information

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### INQUIRY AREAS

CLEAR supports three areas of substantive inquiry on an ongoing basis.

The annual conference program is structured around these areas.

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### Area 1: COMPLIANCE AND DISCIPLINE

The percentage of budgets spent annually on professional discipline activities is quite high.

The current focus is on best practices in all phases of the investigative process from start to finish.

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### Area 2: CREDENTIALING AND EXAMINATION ISSUES

Entry to Practice in the professions and occupations is a critical part of the regulatory process.

Issues include:

- leveraging the Internet
- managing exam programs
- candidate accommodation

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<b>Area 3: ADMINISTRATION, LEGISLATION AND POLICY</b>		
<p>All CLEAR members face the same challenges and issues.</p> <p>"Models may differ but the issues and often solutions, are the same!"</p> <p>Current issues include:</p> <ul style="list-style-type: none"><li>- disaster preparedness</li><li>- unregulated professions</li><li>- accountability</li><li>- ethics</li></ul> <p style="text-align: right;"><small>Online: <a href="http://www.clearhq.org">www.clearhq.org</a></small></p>		

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<b>CLEAR EXAM REVIEW</b>		
<p><i>CLEAR Exam Review (CER)</i></p> <ul style="list-style-type: none"><li>- a semi-annual journal</li><li>- focused on licensing examination issues</li><li>- intended for all audiences</li></ul> <p style="text-align: right;"><small>Online: <a href="http://www.clearhq.org">www.clearhq.org</a></small></p>		

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<b>CLEAR NEWS ONLINE</b>		
<p>CLEAR News is a Web log, providing timely information relative to the CLEAR organization and on general issues of interest to professional regulators.</p> <p>Anyone may receive notices by subscribing to CLEAR's E-Mail List.</p> <p style="text-align: right;"><small>Online: <a href="http://www.clearhq.org">www.clearhq.org</a></small></p>		

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### CLEAR Discussion Forum

Post questions and provide answers.

Receive e-mail updates when a thread is updated or a new question posed.




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### CONFERENCES and BEYOND

CLEAR Offerings:

- the annual conference on professional regulation
- specialized training programs (annual and on the road offerings)
- topical seminars upon request

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### Upcoming Conferences

Second International Congress on Professional and Occupational Regulation  
London, England  
July 7-8, 2011



CLEAR's Annual Conference  
Pittsburgh, Pennsylvania  
September 10-12, 2011



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### TRAINING PROGRAMS

- Board Member
- Executive Leadership for Regulators
- NCIT: Basic and Specialized
- On demand

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### BOARD MEMBER TRAINING

- presented with annual conference
- available online and via webinar
- provided upon sponsor request

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### ONLINE BMT CURRICULUM

- Foundations of Occupational and Professional Regulation
- Roles and Responsibilities of a Board Member
- Administrative Rulemaking
- Competence and Conduct
- Professional Discipline

A self-paced course – each module takes about 40 minutes to complete

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### EXECUTIVE LEADERSHIP

- The *Executive Leadership Program for Regulators* was prepared by Canadian and US regulators to meet the needs of both
- three-day program offered in conjunction with the annual conference and upon request
- Tailored programs of various length offered upon request

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### EXECUTIVE LEADERSHIP CURRICULUM

- Regulatory leadership
- Organizational culture and change
- Creating a positive public relations program
- Creating an appropriate working relationship with stakeholders / Art of negotiation

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### The NCIT

- The National Certified Investigator/Inspector Training (NCIT)
- started in 1984
- programs held several times a year throughout the US and Canada
- programs coordinated between CLEAR and host agencies
- Over 15,000 investigators/inspectors have participated in the training

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### About the BASIC NCIT

- training modules include lectures, role playing, and video presentations
- basic program concludes with an examination that can lead to certification
- completion of the Basic NCIT is a prerequisite for attending the Specialized program

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### BASIC NCIT Curriculum

- Administrative law and the regulatory process
- Professional conduct
- Investigative process

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### Basic NCIT Curriculum Cont'd.

- Principles of evidence
- Evidence collection, tagging and storage
- Interviewing techniques
- Report writing
- Administrative and criminal proceedings

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### SPECIALIZED NCIT Curriculum

Provides advanced certification in

- Advanced Interviewing
- Investigative Analysis
- Investigative Report Development

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### FACULTY

All CLEAR's training programs are presented by faculty members

- graduates of various offerings, and
- expertise and experience in professional regulation and specific subject matter

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### TRAINING on DEMAND

Upon request, CLEAR can also meet various training needs.

You don't have to shoulder the entire burden by yourself.

CLEAR can come to your agency or organization.

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<h3>WEBINARS</h3>		
<ul style="list-style-type: none"><li>- One-hour topical presentations</li><li>- Uses Web-based PowerPoint and audio</li><li>- Multiple attendees for one registration fee</li><li>- Participants can ask questions</li><li>- Participants provided post-session copy of the presentation</li></ul>		
<small>Online: <a href="http://www.clearhq.org">www.clearhq.org</a></small>		

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<h3>COMMITTEES</h3>		
<p>Much of CLEAR's work is carried out through various standing committees and special interest groups.</p> <p>These groups meet at least twice a year to conduct business.</p>		
<small>Online: <a href="http://www.clearhq.org">www.clearhq.org</a></small>		

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<h3>VOLUNTEERS</h3>		
<p>It is primarily through the extraordinary contribution of its many volunteer members that CLEAR accomplishes its mission.</p> <p>You are cordially invited to join one or more of these committees. To participate, fill out the form online: <a href="http://www.clearhq.org">www.clearhq.org</a>.</p>		
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### CLEARHQ.ORG

Check out CLEAR's Web site offering links to regulatory agencies, associations and other stakeholders as well as a host of other information.



Online: [www.clearhq.org](http://www.clearhq.org)

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### The BOTTOM LINE

CLEAR promotes regulatory excellence through conferences, educational programs, networking opportunities, publications, and research services for those involved with, or affected by, professional and occupational regulation. A neutral forum to encourage and provide for the sharing of best practices, CLEAR serves and supports the international regulatory community and its vital contribution to public protection.

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